

MEETING MINUTES

1. Call to Order
2. Roll Call: (Need 8 for quorum) (P) = Present / (A) = Absent
Ethan Ash (P) Garvey, Dave (P) Stallkamp, Christian (P)
Bacon, Matt (P) Jean, Bill (P) Tanguay, Dave (P)
Boufford, Jeff (A) Kingsley, Scott (P)
Canavan, Nicole (P) Lefebvre, Matt (A)
Dano, Brian (P) Nesmith, Laura (P)
DeMello, Kathy (A) Robinson, Joe (P)
Gaffney, Kyle (P)
3. Secretary's Report – D. Tanguay
 - a. **MOTION** to accept the minutes of the July 2024 Board of Directors meeting.
MOTION was **SECONDED** and **APPROVED**.
4. President's Report – Ethan Ash
 - a. President's Update
 1. Governance for NHCIBOR and NECPE 2025: Formation of Governance Committee
Allison reported that the Governance committee needs to be formed and it includes Kathy DeMello, Ethan Ash. Matt Bacon and Dave Garvey volunteered to be on the committee. It was suggested to reach out to a few others to join. Possibly Ralph Valentine and Louise Norwood would join.

The board terms expiring are Kyle Gaffney, Matt Lefebvre, Christian Stallkamp, Matt Bacon, and Jeff Boufford.

Kyle is open to renewing for three years. Matt Lefebvre was absent. Christian will be stepping down. Jeff Boufford was absent – we need to see if he is willing to stay on as Treasurer. Matt Bacon will renew for another three years. We also need a President-Elect. Does Dave Tanguay want to remain as Secretary for 2025? Dave's term doesn't end until 2025.
5. Office Administration Report – A. Ropes
 - Since the meeting in July there have been 12 new applicants – 7 REALTORS and 5 Affiliates.
 - The Summer Mixer was a success with over \$ 16,000 raised.
 - The Risk Management Class was held Sept. 13th at TFMoran and was hybrid. We had 5 attend in person and 12 online. Income at \$ 665.00 less expenses at \$ 400 for a profit of \$ 265.

- We have had several online NECPE new platform training classes already. I have attended two classes. One for NECPE admin training and one for back end training. We have 4 more online courses next week and we have 5 in person classes scheduled first week in October.
- I am working with Bob Quinn and Matt Johnson to present a legislative update for Cibor members in November. They have given a presentation the last few years via Zoom.
- I am working on the Holiday party which will be held one week earlier than usual on Wed. December 4th. I will get it on the website within the next week and start promoting it. It is right after the Thanksgiving holiday which gives me less time for people to sign up. I need to get people to sign up before Thanksgiving.

6. Committee Reports:

- (Affiliate and Special Events) / (NHCIBOR Cares)– S. Kingsley
Birchwood Vineyards will offer their facility for free every year moving forward for the Summer Mixer. Creative Office Resources has volunteered to hold a Business After Hours networking meeting on Oct. 23, 2024 from 5-7 pm. Paul will do all the promos, etc. It will be catered by Fratellos. It is for free. I asked about this at the Statewide Marketing Meeting and 35 hands went up that they would go. Scott asked for a vote of approval by the Board. It was voted in favor of holding the meeting.
- (Sponsorship) – J. Robinson
We will be holding our first Golf meeting. We are looking to get it on the website soon.
- (Education) – B. Jean
No update other than what Allison mentioned in her report.
- (Finance) – J. Boufford Absent. Allison Presented.
 - 1) The financials for July and August 2024 were reviewed and placed on file.
- (Grievance) – C. Stallkamp
Nothing new to report.
- (Professional Standards) – C. Stallkamp
Nothing new to report.
- (Membership) – B. Jean
 - 1) MOTION to approve new provisional member applications subject to names being published as per CIBOR bylaws—**APPROVE**
 - 2) Membership Update – One new member to approve.
Approved. It was noted at the NHAR meeting that we are one of three boards that are up in membership this year. NHCIBOR and GMNBR and 1 additional board.
- (RPAC/IMF) – Ethan Ash
Nothing major, but we are a little bit behind. The State has met its goal.

- i) (Public Policy Committee/Government Affairs) – D. Garvey
Nothing new, didn't meet last month.
 - j) (NHCIBOR Cares) – Laura Nesmith
I was unable to attend the Mixer. Things are moving along.
 - k) (Forms) – B. Jean
No formal revisions yet. New forms are being discussed. We need to assemble the committee. NHAR forms committee meets next month. Will check with Chris Norwood on the schedule. Matt Bacon will bring it up NHCIBOR's Commercial forms to the NHAR committee. Matt Johnson has been retained by the State for legal counsel.
 - l) (NECPE: Transition to New Moody's/Catylist System) – Matt L
Ethan Ash said that the URL will still be NECPE. RI voted to join in with NECPE.
 - m) (Strategic Planning Committee) – Matt B. – Absent
We haven't met this month. Ralph Valentine, Scott Forte, Matt Lefebvre and Ethan weighed in on the plan. We will have a revised draft of the strategic plan at the October meeting.
7. New Business:
No new business.
8. Adjournment at 9:30 am.

Respectfully submitted,

Dave Tanguay
Secretary